



INDIAN OIL CORPORATION LIMITED

(Refineries Division)

BARAUNI REFINERY

P.O.: Barauni Oil Refinery, Dist. Begusarai – 851114, Bihar.

(A GOVT. OF INDIA UNDERTAKING)

ADVERTISEMENT NO. : BR/RECTT/OR/2015

RECRUITMENT FOR NON-EXECUTIVE POSTS IN GRADE –IV

I. Applications are invited from Male Indian Nationals fulfilling the eligibility criteria mentioned against respective posts at Barauni Refinery:

Post Code	Name of the Post	No. of Vacancies	Break-up of likely Reservation			
			SC	ST	OBC	UnReserved
01	Junior Engineering Assistant-IV (Production)	16	03	00	05	08
02	Junior Engineering Assistant-IV (P & U)- Boiler	09	02	00	02	05
03	Junior Engineering Assistant-IV (P&U)-Operations/ Junior Engineering Assistant-IV (Electrical)/ Junior Control Room Operator-IV	10	02	00	03	05
04	Junior Engineering Assistant-IV (Fire & Safety)	03	00	00	02	01

Note:

- The applicant must have prescribed qualification (Full Time) from recognized Indian University / Institute / Board as a regular course with minimum (i) 50% marks in aggregate for Gen/OBC candidates and (ii) 45% marks in aggregate for SC/ST candidates only wherever posts are so reserved.
- The indicated number of vacancies, along with corresponding reservations, may either increase or decrease at the discretion of management.
- The posts mentioned above at Sl. 01 to 04 are operated in rotating shift.
- All the above notified vacancies involve working in operations and maintenance activities in Plant area (rotating shifts). Petroleum Refining is considered as complex and hazardous process and hence **the above notified vacancies are not identified for Persons with Disabilities.**
- Candidates possessing professional qualifications such as BE/ B. Tech. / B.Sc. (Engineering)/MBA/MCA or similar professional qualification applicable in IOCL for recruitment in induction level post of Engineer/Officer in Grade 'A' shall NOT be considered as eligible.
- Candidates with Two Years Diploma/ Sandwich Diploma Course/ Qualification acquired through Distance Learning Mode or Part Time Mode shall not be considered.
- Reservation of vacancies for Ex-servicemen candidates as per Govt. Directives issued from time to time.

II. **Qualification and Experience:** The Prescribed Qualification from Government Recognized Indian University / Institute as a **Regular Full Time Course** and the required aggregate percentage marks, experience as on **01-01-2016** for each post is given below:

S. N	Post	Essential Qualification	Experience
01	Junior Engineering Assistant-IV (Production) (Posts are operated in rotating shifts)	3 years Diploma in Chemical /Refinery & Petrochemical Engineering or B.Sc (Maths, Physics, Chemistry or Industrial Chemistry)	Minimum one year of post qualification experience in operation (rotating shift) of Pump House, Fired Heater, Compressor, Distillation Column, Reactor, Heat Exchanger etc. in a Petroleum Refinery, Petrochemicals/ Fertilizer / Heavy Chemical/ Gas Processing Industry
02	Junior Engineering Assistant-IV (Power & Utilities) Boiler ** (Posts are operated in rotating shifts)	3 years Diploma in Mechanical or Electrical Engg and possessing IInd class Boiler Competency Certificate	No experience required for candidates possessing Diploma or Matric with ITI (Fitter) & holding IInd Class Boiler Competency Certificate. For candidates possessing A Diploma, minimum one year of post qualification experience (after diploma) in operation/maintenance of Industrial Boiler/HRSG/Thermal Power Station (DM plant/RO Plant/Air Compressor, Steam

			Turbine, Gas Turbine Cooling Tower) Operation in Petroleum Refinery / Petrochemicals /Heavy Chemical/Fertilisers/Power plants/ Large industrial establishments.
S. N.	Post	Essential Qualification	Experience
03	<ul style="list-style-type: none"> • Junior Engineering Assistant-IV (P&U)- Operations / • Junior Engineering Assistant-IV (Electrical) • Junior Control Room Operator-IV / 	3 years Diploma in Electrical Engg.	Minimum one year of post qualification experience in operation/maintenance of Thermal Power Station /Power Generators/ Distribution Substations (LT & HT at 0.4 KV & 6.6 KV level or above respectively)/ Maintenance of HT/LT Switch gears (PCC/MCC)/ Transformers, Motors/ACBs/VCBs/UPS/ Battery Chargers/Variable speed drives/protective relays including electromagnetic/Static/ Numerical relays in Petroleum Refinery/ Petro-chemicals/ Heavy Chemical/Fertilisers/ Power Plants/large industrial establishments.
04	<p>Junior Engineering Assistant-IV (Fire & Safety)</p> <p>(Posts are operated in rotating shifts)</p>	<p>Matric plus Sub-Officers' Course from NFSC Nagpur or Equivalent (Regular course) from any other recognized Institute AND having Valid Heavy Vehicle Driving License.</p> <p>Min. Physical Standards: Height: 165 CM, Weight: 50 Kg, Chest: Normal 81 CM Expanded: 86.5 CM, Eyesight normal without glasses, colour vision normal, Free from any vertigo problem, disease of heart, lungs, kidney and abnormal blood pressure, Free from knock knee, flat feet, squint eye and stammering.</p>	Minimum one year of post qualification experience in Fire & Safety set up involving handling of fire fighting equipments, fire water networks, related communication systems, emergency handling, fire fighting, operation of fire tenders / pump house etc in a Petroleum Refinery / Petrochemical / Heavy Chemical / Gas Processing Industry/ Fertilizers / Power Plants / large industrial establishments.

**** For Post Code 02: Junior Engineering Assistant-IV (P & U) Boiler, the following shall apply:**

- a) In case of non-availability of sufficient number of candidates meeting the prescribed parameters above, candidates possessing the following qualification may also be considered, in the order or preference as given below:
1. Matric with ITI (Fitter) with IInd class Boiler Competency Certificate.
 2. B.Sc (PCM) with an Apprenticeship Training in Boiler Trade
 3. 3 yrs Diploma in Mechanical or Electrical engineering with min 50% marks aggregate for UR/OBC and 45% for SC/ST in case of applicable reservation.
- b) However for candidates falling under the Case (a) 2 & (a) 3 above, it shall be the responsibility of the selected candidate to acquire Boiler Competency Certificate within two years of joining the services of the Corporation. The selected candidate/employee shall not be considered for promotion to next higher grade/scale of pay till the Boiler Competency Certificate is acquired by him. Candidate falling under case (a) 2 & (a) 3 mentioned above will have to give a declaration in this regard.

III. AGE LIMIT (as on 01-01-2016): • **Minimum 18 years and maximum 26 years**, as on 01-01-2016. Relaxation in age by 5 years for SC/ST candidates & 3 years for OBC candidates, for the posts reserved for them. • Age relaxation to the extent of period of experience notified will be given to the candidates of all categories, in addition to age relaxation otherwise applicable for SC/ST/OBC. • In respect of those who have duly completed apprenticeship training, age relaxation shall be allowed to the extent of relevant apprenticeship period. • Age relaxation for Ex-servicemen as per Government Directives.

IV. EDUCATIONAL QUALIFICATION:

- The prescribed qualification should be as a regular student of a full time course from a recognised Indian University / Government recognised Institute. Diploma in notified disciplines is to be of 3 year duration. Wherever Grades are awarded in the Diploma / Degree examination, its equivalent percentage of marks must be indicated in the application form as per the norms adopted by the University / Institute.
- Ex-Servicemen applying for the above vacancies **must** submit a certificate indicating the equivalence of their qualification to that advertised, failing which the application will be rejected, without further reference in this regard.

V. EXPERIENCE:

- The prescribed experience should be **post qualification**. “**Large Industrial Establishments**” would mean Industrial / manufacturing units whose investment in plant & machineries exceed Rs. 10 crores which has been in operation. **Copy of the relevant page of the last published Balance sheet of the establishment shall be attached with the physical application under self certification by the candidate.**
- Experience should be post-qualification only. Company Training period shall not be counted towards experience. However, the period of apprenticeship training in respect of candidates who have successfully completed Apprenticeship training under Apprentices Act, 1961 / Apprentices (Amendment) Act, 1973 in the relevant trade /discipline (except Fire & Safety) in any of IOCL Refineries or Industries as specified above in the Essential Qualification & Experience criteria for the relevant post shall be considered as experience. The candidature of only those candidates who have successfully completed Apprenticeship Training and have passed the All India Trade Test conducted by National Council for Vocational Training (NCVT) or Certificate of Proficiency issued by BOPT /BOAT shall be considered. Age relaxation equivalent to the period of Apprenticeship training shall be given to Trade / Technician Apprentices. Further relaxation on account of experience is not admissible i.e. in no case, the period will be considered for both, in full or in parts.

VI. PAY & PERKS:

- Selected candidates will be appointed in the regular scale of pay in the Pay Scale of Rs. 11,900-32,000/- . In addition to the Basic Pay, D.A., HRA and other benefits like Provident Fund, Gratuity, Company Quarters, Children Education Allowance, LTC / LFA, liberalized medical benefits, productivity / performance linked incentive, leave encashment, conveyance allowance, superannuation benefits, Post Retirement Medical Attendance benefits etc. shall also be admissible as per the rules of the Corporation.

VII. SELECTION METHODOLOGY:

- Selection would be based on Written test, Trade Test (wherever applicable) and Personal Interview of short listed candidates. Candidates will have to qualify each stage of selection process successfully for being adjudged suitable for subsequent selection event / final selection i.e. Written Test, Trade Test (wherever applicable) and Personal Interview (Minimum 40% marks, relaxable by 5% for SC/ST candidates) and pre-employment medical fitness. The candidature of the applicant would be provisional and subject to verification of certificates / testimonials, experience etc.
- Candidates who have been short-listed on the basis of their performance in the Written Test, for **Jr. Engineering Assistant – IV (Fire & Safety) - Post Code 04**, will have to first successfully meet the Minimum Physical Standards [as indicated at S no: II(04)] in order to qualify for undergoing Trade Test. Similarly, only those candidates who qualify Trade Test shall be prima facie eligible for Personal Interview
- Candidates are advised to ensure that they are medically fit as per Indian Oil’s Pre-Employment medical standards. Candidates are advised to go through the “*Guidelines & Criteria for Physical Fitness for Pre-employment Medical Examination*” before they commence the application process. The guidelines are available in the following link:
https://www.iocl.com/PeopleCareers/Pre-employment_Guiding_Principles11th_mar_2011.pdf

VIII. GENERAL:

- Age, Qualification and period of Experience will be determined as on **01/01/2016**
- 1 year apprenticeship under Apprentices Act, 1961/ Apprentices (Amendment) Act 1973, in relevant area / discipline in any of IOCL Refineries or Industries as tabled above under ‘Essential qualification & Experience’ will be counted towards experience. Age relaxation equivalent to the period of Apprenticeship training undergone only in case of relevant area/industry/discipline shall also be given to Trade / Technician Apprentices. Further relaxation on account of experience is not admissible.
- Candidates can apply against any one post only. Candidates applying for more than one post will not be considered and such applications will be rejected.
- All the above notified vacancies involve working in operations and maintenance activities in Plant area (rotating shifts). Petroleum Refining is considered as complex and hazardous process and hence **the above notified vacancies are not identified for Persons with Disabilities.**
- Employees of Govt. / Semi-Govt. /Public Sector Undertaking/Autonomous Bodies must apply through proper channel or produce “No Objection Certificates” from their employers at the time of Personal Interview failing which they shall not be allowed to appear in the Personal Interview. In case of final selection, “Release Order” shall be necessarily required from the employer at the time of joining.
- General and OBC category candidates are required to pay **application fee (non-refundable) of Rs. 100/-** through Crossed Demand Draft drawn in favour of ‘**Accounts Officer, Barauni Refinery**’ payable at **Begusarai (BIHAR)**. No other mode for payment of application fee shall be accepted. (SC/ST/Ex-Servicemen candidates are exempted from payment of Application Fee).
- It is essential that candidates furnish their mobile no. & email id on the application form. As all the communications related to the candidate for this recruitment shall be done through email. Candidates are advised to maintain their communication details viz. mobile no. & email id, as furnished in the application, at least for a period of 1 year as the same may be used for communicating with the candidates.
- The exact date of written test/ interview shall be communicated separately. If required, updates may also be placed at “Latest job openings” under section “Careers” on our website www.iocl.com . Candidates are thus advised to keep visiting our website periodically.
- “Outstation_SC/ST candidates called for written test / interview will be reimbursed 2nd Class Railway / Bus fare from the place of residence to the place of interview / test and back by the shortest route as per our rules, subject to production of rail / bus ticket(s) and the distance not being less than 30 kms.
- Incomplete applications, not supported by attested copies of relevant documents, not fulfilling the eligibility criteria or those received after the last date of receipt of applications shall not be considered ‘Eligible’ and treated as “Rejected”. Canvassing of any kind shall disqualify the candidate.
- Caste certificate to be produced by reserved category candidates in the proforma prescribed by the Govt. and issued by Competent Authority only.
- For claiming the benefit of OBC category in respect of application for posts having relevant reservation , the candidate should submit a latest caste certificate as per proforma prescribed by Govt. of India and issued by the competent authority, which would, among others, specifically mention that the candidate does not belong to the persons / sections (creamy layer) as mentioned in column 3 of the Schedule to the Department of Personnel and Training, Govt. of India OM No. 36012/22/93-Estt (SCT) dated 08.09.93. Being a Central Public Sector Undertaking, only those communities that are mentioned in the common list of OBC prepared by Central Govt. shall be treated as OBC for the purpose of reservation.
- Mere selection in written examination or interview or empanelment after the selection process shall not confer any right of appointment to the applicants.

- In case it is detected at any stage of recruitment or thereafter, that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/doctored/false, information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
- Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Corporation. All such appointments will also be subject to all relevant Rules/policies/guidelines of the Corporation.
- Decision of the Corporation in respect of all matters pertaining to this recruitment (including matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or on full etc.) would be final and binding on all candidates. No correspondence will be entertained in this regard.
- Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Begusarai.
- Candidates having requisite qualification and fulfilling eligibility criteria should send applications duly signed in the **prescribed proforma** (A-4 size) with a latest passport size photo along with duly attested photocopies of certificates pertaining to age & caste, mark sheets / certificates (of all the years/semesters of Graduation / Diploma), proof of experience. **Advt No., Post Code & Name of the post should be superscribed on the right side of the envelope.**
- Applications should be addressed to: **Chief Human Resource Manager, Barauni Refinery, Indian Oil Corporation Limited, PO: Barauni Oil Refinery, Distt. Begusarai. Pin Code 851 114.**
- **Tentative dates for Written Tests at Begusarai (BIHAR):** For Post Code 01 on 21st Feb'2016 (Sunday) & For Post Code 02, 03 & 04 on 28th Feb'2016. Duration of written test will be for three hours. Only eligible candidates shall be called for the Written Tests and their names shall be placed on our website in advance.
- Candidates are required to visit our website www.iocl.com time-to-time for getting latest information with regards to written test, trade test (as applicable) & interview. No separate communication in this regard shall be issued.
- **LAST DATE of receipt of applications: 5.00 p.m. on 20-01-2016.**
- **For any query related to this advertisement , please write to BRRECTTCELL@INDIANOIL.IN**

[Download application form.](#)